

E/D code Type	E/D code Type	Scheduled E/Ds?
Benefits/Deductions	Health Insurance; Dental Insurance; EE 401(k) contributions, EE 401(k) catchup contributions, Flexible Spending Accounts, Dependent Care	Yes
Memo Codes (money that is set aside by the employer for the employee)	401(k) match, ER paid insurance contributions	Yes
Direct Deposits	Employee bank accounts	Yes
Agency-paid	Child support, garnishments, tax levies	Yes
Static Earnings	Auto allowance, severance pay	Yes
Loan Payments	401(k) loans, company loans	Yes
Salary	N	No
Hourly		No
Sick		No
Vacation		No
Paid Time Off		No
Bonuses		No

Setting up employee-level Scheduled E/Ds

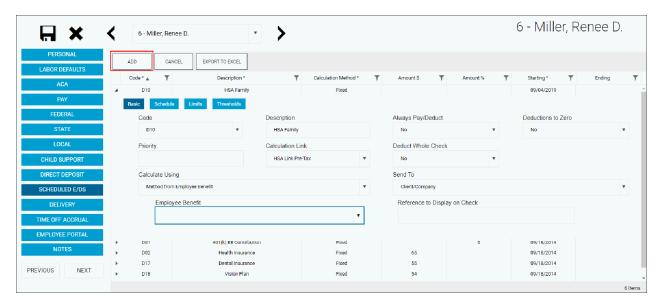
To set up employee-level Scheduled E/Ds

1. Click the **Add** button to add a Scheduled E/D, or click the **Delete** button to delete a Scheduled

to the Employees - Scheduled E/Ds screen in the Appendix at the end of this chapter.

52 Asure Software 1/8/2020

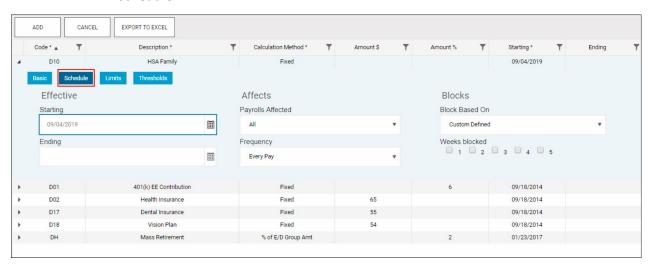




Send to

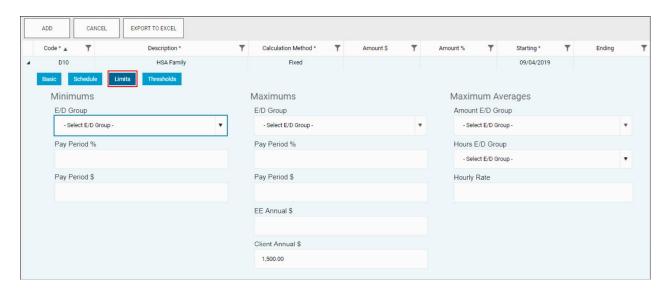
- Agency Send To
- Client / Company
- Direct Deposit Send To

Schedule

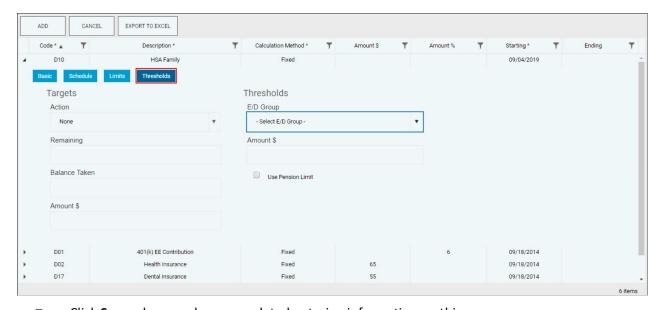




②. Click the **Limits** tab when this screen is complete. Complete all of the applicable fields.



4. Click the **Thresholds** tab when this screen is complete. Complete all of the applicable fields.



- 2. Click **Save** when you have completed entering information on this screen.
- 2. Click the **Next** button.

Result: The Employees Delivery screen opens.

54 Asure Software 1/8/2020